



# RUTGERS

THE STATE UNIVERSITY  
OF NEW JERSEY

## Name Change Form

BEFORE COMPLETING: Please read the "[Policy Statement on Student Name Changes on University Records](#)". Use this form to change your name on the University's Official Records.

If you are currently employed at Rutgers, please visit [University Human Resources](#) to update your personnel record.

Two forms of identification are required (Copies Accepted).

1. One Primary identification to include a State/Federally authorized picture ID, such as a driver's license, USA Passport, or Permanent Resident Card
2. One Secondary ident to include a Marriage Certificate, Court Order, or Social Security Card.

Please complete the following:

Graduate Student

Undergraduate Student

Alumni/Alumnae

Current Name in Records Now: \_\_\_\_\_  
First Name Middle Name Last Name

Requested New Name: \_\_\_\_\_  
First Name Middle Name Last Name

Provide only those that apply:

RUID #: \_\_\_\_\_ NetID: \_\_\_\_\_ (RBHS/UMDNJ) A#: \_\_\_\_\_ Last 4 digits of your SSN #: \_\_\_\_\_

Current Address: \_\_\_\_\_  
\_\_\_\_\_

Email Address: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Expected Date of Graduation (Month/Year): \_\_\_\_\_

If not currently enrolled, please complete the following:

School(s) and Date(s) Attended: \_\_\_\_\_

Degree(s) Awarded and Year(s) Awarded: \_\_\_\_\_

### STATEMENT BY STUDENT:

I affirm that the request for a change of name on the Rutgers University Registrar's Student Records Database has no fraudulent or criminal purpose.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Submit the completed form via email:  
[universityreg@registrar.rutgers.edu](mailto:universityreg@registrar.rutgers.edu)  
Or fax to 732-445-4238

In person at your campus location

New Brunswick  
Office of the Registrar  
620 George Street,  
Room 140  
New Brunswick, NJ 08901  
848-445-2757 (P)

Camden Campus  
One Stop Student  
Center  
311 N. 5th St.  
Camden, NJ 08102  
856-225-6053 (P)  
856-225-6453 (F)

Newark Campus  
Office of the Registrar  
Blumenthal Hall  
249 University Ave.  
Room 309  
Newark, NJ 07102  
973-353-5324 (P)  
973-353-1357 (F)

RBHS  
Office of the Registrar  
65 Bergen St, Suite 1441  
Newark, NJ 07101  
973-972-5338 (P)  
973-972-5320 (F)

Completed by: \_\_\_\_\_ Date Maintenance Completed: \_\_\_\_\_