



Name Change Form

BEFORE COMPLETING: Please read the "[Policy Statement on Student Name Changes on University Records](#)". Use this form to change your name on the University's Official Records.

If you are currently employed at Rutgers, please visit [University Human Resources](#) to update your personnel record.

Two forms of identification are required (Copies Accepted).

1. One Primary identification to include a State/Federally authorized picture ID, such as a driver's license, USA Passport, or Permanent Resident Card
2. One Secondary ident to include a Marriage Certificate, Court Order, or Social Security Card.

Please complete the following:

Graduate Student

Undergraduate Student

Alumni/Alumnae

Current Name in Records Now: _____
First Name Middle Name Last Name

Requested New Name: _____
First Name Middle Name Last Name

Provide only those that apply:

RUID #: _____ NetID: _____ (RBHS/UMDNJ) A#: _____ Last 4 digits of your SSN #: _____

Current Address: _____

Email Address: _____ Date of Birth: _____

Expected Date of Graduation (Month/Year): _____

If not currently enrolled, please complete the following:

School(s) and Date(s) Attended: _____

Degree(s) Awarded and Year(s) Awarded: _____

STATEMENT BY STUDENT:

I affirm that the request for a change of name on the Rutgers University Registrar's Student Records Database has no fraudulent or criminal purpose.

Signature: _____ Date: _____

Submit the completed form via email:
universityreg@registrar.rutgers.edu
Or fax to 732-445-4238

In person at your campus location

New Brunswick
Office of the Registrar
620 George Street,
Room 140
New Brunswick, NJ 08901
848-445-2757 (P)

Camden Campus
One Stop Student
Center
311 N. 5th St.
Camden, NJ 08102
856-225-6053 (P)
856-225-6453 (F)

Newark Campus
Office of the Registrar
Blumenthal Hall
249 University Ave.
Room 309
Newark, NJ 07102
973-353-5324 (P)
973-353-1357 (F)

RBHS
Office of the Registrar
65 Bergen St, Suite 1441
Newark, NJ 07101
973-972-5338 (P)
973-972-5320 (F)

Completed by: _____ Date Maintenance Completed: _____